

# METROPOLITAN EDUCATION DISTRICT

Governing Board Meeting Minutes  
April 8, 2009

## I. CALL TO ORDER/ROLL CALL

The open session of the regular meeting of the Governing Board of the Metropolitan Education District was called to order by President Garcia at 6:00 p.m., Room 810 at the Central County Occupational Center, 760 Hillsdale Avenue, San Jose, CA 95136.

All Members present, except when noted "absent:

Frank Biehl	East Side Union High School District
Jim Canova	Santa Clara Unified School District
Cynthia Chang	Los Gatos-Saratoga Union High School District
Richard Garcia	San Jose Unified School District
Diane Gordon	Campbell Union High School District
Marsha Grilli	Milpitas Unified School District

## II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

Items to be discussed in closed session are disclosed on the Board meeting agenda.

## III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

None

## IV. ADJOURN TO CLOSED SESSION

Board adjourned to closed session in Room 810 at 6:02 p.m.

## V. REGULAR MEETING (continued)

Regular session of the Board meeting reconvened in the CCOC Auditorium at 7:00 p.m.

## VI. REPORT OF CLOSED SESSION ACTIONS

President Garcia reported that no action was taken in closed session.

## VII. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Garcia.

## VIII. ADOPT AGENDA

**MOTION:** It was moved to adopt the agenda as submitted. M/Chang, S/Gordon, Vote: 6 Ayes

## IX. RECOGNITIONS

### 1. Acknowledgement of Visitors

- CSEA Guests: Donna D'Arcy, Region 23 Political Action Coordinator; Loree Doyle, CSEA Labor Representative; Cindy Zecher, Area C Director for CSEA
- ESUHSD Associate Superintendent of Student Services and Facilities Alan Garofalo.

### 2. Acknowledgement of Honors and Awards

- None

## X. STUDENT REPORTS

- A. CCOC Student: CCOC Director John Fox introduced Mario Mazzella, who participated in SkillsUSA and is a student in the HVAC class with Instructor John Tawney. Mario is in the East Side Union High School District and currently attends Santa Teresa High School as a senior. SkillsUSA has opened up a lot of opportunities for Mario. SkillsUSA competes on many different

levels: region, state, and national. Through SkillsUSA, students learn leadership, responsibility, and gives you a jump start on life and makes you a better person. Before attending CCOC, Mario was getting average grades and not motivated to do anything. Last year, Mario placed second at the state competition in Fresno and received a full scholarship to Wyotech. This year, Mario took first place at the regional competition last month and will be going to the state competition in two weeks. There are a lot of students that do not know what they will do after high school; however, Mario knows what direction he is going in. Mario would encourage everyone to go to CCOC. It is a great place to come and will teach you work ethic, responsibility and everything it takes to become a responsible adult and it gives you the experience you want and need to make it out in the real world.

- B. MAEP Student: San Jose Adult Education Assistant Principal Jo Ann Van Ballegooijen introduced Instructor Craig Orth to do the introductions of the two concurrent student speakers for MAEP.

Maria Montes, Willow Glen High School student, is taking two classes, English and Geometry, and this is helping her complete her goal to graduate. Maria shared that without taking the concurrent classes at MetroED, she would not be able to get the credits needed to graduate. Ms. Van Ballegooijen introduced Maria's parents who were in attendance.

Maryam Mubeen, is a senior at San Jose High Academy and is taking Economics and Government and has given me the opportunity to complete the credits needed to graduate this summer. The class was completely different than other classes she has taken in high school with individualized instruction and the opportunity to interact more with the instructor.

Ms. Van Ballegooijen introduced a student currently in GED who has articulated through all of the programs in adult education and came to the United States speaking very little English.

Prisciliano Sanchez has been attending classes at MetroED for seven years. His goal was to learn English and went through all of the levels for ESL and his comprehension and knowledge improved and went on to the Adult Basic Education (ABE) and is currently in the GED program studying Math, Science, Social Studies and Writing. Prisciliano's new goal is to pass the GED tests and being a MetroED has changed his life in many ways. MetroED has helped him find a better job and improved his communication skills. Prisciliano shared a quote, "We cannot direct the wind but we can adjust our sails." Mr. Sanchez thanked the instructors and those who work at MetroED for assisting him in meeting his goals.

## XI. SPECIAL ORDER OF BUSINESS

None

## XII. PUBLIC COMMENTS

President Garcia shared there were several requests to speak and those representing organizations would have 5 minutes and individuals 2 minutes.

- Justin Locketz, Computer Technology instructor and CTA President. Voiced concerns for instructors, students and parents that benefit from the programs at MetroED. Administration and the Board need to raise the bar by putting the students first. Before making any cuts, please consider our mission and putting students first in making any decisions. The CCOC CTA Bargaining Unit is asking, is that before voting on any recommendations now or in the future, please consider if the cuts are in line with our mission of raising the bar and putting students first at MetroED.
- Irene Hoover, MAEP ABE Instructor (morning class) and Instructional Aide (IA) (afternoon class) at the Campbell Adult Center. The IA position for Office Skills will be eliminated from the fall semester. Ms. Hoover shared concerns about students receiving the support needed in the classroom without an IA. Irene requested reconsideration of any cuts to MetroED staff. If classes are cut, it will have a direct impact on the clients of MetroED, the students. If staff cuts are necessary, she requested that the minimum number of cuts be made as far from the classroom as possible. Ms. Hoover suggested an across the board pay cut to every employee, not 4%, but a substantial cut so no one is laid off.
- Monika Buhisan, parent of a student at CCOC, shared that her daughter and other students are receiving the academics and skills needed to become contributing members of the community and that it is very important to keep the programs.

- Terri Damron, former CCOC student who took the medical class (1984-85), was concerned when she heard that teachers would be laid off and classes closed. The skills she learned at CCOC helped in her position at Lockheed Martin where she has been working for 20 years. Ms. Damron has two sons attending CCOC now, one in Culinary Arts who is looking forward to taking Baking and Catering next year with plans to go to Mission College. Her oldest son is deaf, in kidney failure, and is in his second year of the Welding program. The Welding class has given him the skills to become employed and opened up doors for him to do things at home due to his health. It is important that the budget cuts remain minimal and none of the classes get cancelled. There are many students in the area that do not have the parental support to go to college or the skills to get a job, the programs at MetroED allows those students to become productive adults and to gain employment. If CCOC is eliminated, there are going to be a lot of hardships out in the community.
- Yvonne Aleman, MAEP Office Skills Instructor, has been teaching the class for 13 years and shared why it is important to keep the office skills classes open. The students are very grateful that we assist them and provide them with the skills to go out and get a job. Reducing the class time by 15 minutes will reduce the salary rate which she has been receiving for approximately 3 years and does not believe it is fair to reduce the minutes at this time for all the teachers. Instructional Aides are very important in the classroom and helping the students.
- Kathy Jasper, AFT President, and represents the 200 hourly teachers that teach at 31 different sites and said she believed that we needed to relook at our priorities based on the current economic conditions. Adult education has \$2.5 million in a capital outlay fund with \$1.7 million scheduled for the Metro Center (MC) and the remainder for the Campbell site. The new buildings are scheduled to break ground on the Hillsdale Campus this June and even though she agrees that the new buildings are needed, but believes it should be held off due to higher priorities with the announcement of class closures and layoffs. These funds are only restricted by board policy. Ms. Jasper stated that having a 10% reserve was very high and not needed even though it is used to assist with the July apportionments received from the state that we do not receive sometimes until October. It is her understanding that other districts borrow from the county office of education when they get in a bind of not having money to pay salaries or vendors. Adult education is not required to keep a reserve and understands a 3% is required for ROPs. The last area of concern shared was equity between the bargaining groups and administration. MAEP classes run for 3 hours and 15 minutes and administration wants to cut 15 minutes from the class time and would result in a 7.7% pay reduction to the AFT members and there is discussion of a 4% roll back in salary. There are 41 permanent and probationary members of AFT of the 200 who will go through hearings due to the layoff notifications and is an expensive process (approximately \$20,000). Ms. Jasper suggested rescinding the layoff notices and keeping the permanent and probationary teachers.
- Holly Battle, parent of a CCOC student currently and possibly two students next year. When she read a SJ Mercury News article that districts may get flexibility in funds and draw funds from programs like CCOC at their discretion, she became very concerned. CCOC is a chance for working parents that cannot afford a four year university education to give their children a saleable skill where they can make a livable wage. She expressed that times are hard and finances are tight; however, we can pay now to educate these students or we can pay five times more down the road in welfare costs, Medicaid costs, and prison costs. As a board and community, we have to pull together to do whatever we can to keep these kind of programs going.
- Barbara Barfield, CSEA 227 Chapter President, introduced Loree Doyle and all the CSEA employees present and said that Board Item 14 was affecting these employees. Ms. Barfield said that she did understand the budget and has been to Sacramento protesting the budget cuts to education and is aware of how bad the budget is for California. Ms. Barfield asked that the Board Members prior to voting on Resolution #10-04-08-09 tonight pointed out that this year classified staff will be reduced by 9.1 FTEs. Last year, classified staff positions were reduced by 4 FTEs and the year before 2 FTEs. CSEA has done their fair share in reductions and understands there needs to be cuts; however, Ms. Barfield requested that it

not be to classified employees. Classified employees work closely with the classroom instructors and before voting, Ms. Barfield asked that the cuts be fair and that classified employees not take the full share of cuts.

- Nathan Sandoval, CCOC student, shared that as a student and individual that CCOC has given him a lot of opportunities, motivation, and skills to try harder to get into college and to have a good business opportunity in the future. Currently, Nathan is working with a teacher in Japan to produce a video on CCOC and what is happening currently in the United States to share with students in Japan. Nathan's biggest concern was teachers being cut and students losing the opportunities available at CCOC. These are the programs that keep students off the streets and in school.

Board President Garcia asked if the Governing Board had any comments.

Member Gordon had a clarifying question for the superintendent: The Governing Board does not have on tonight's agenda nor made any decisions regarding teacher or class cuts at this time. Superintendent said that was correct.

Superintendent Hay: Thanked everyone for coming to the meeting, especially the parents and the students. The State of California is in a very difficult position financially and passed a budget that cuts \$42 billion over the next 17 months. That cut amounts to approximately \$8 billion to education. It is unprecedented and has never happened like this before. When MetroED needs to look at cutting, it amounts to \$5 million a year from the revenue limit and cuts are needed to on-going costs. Currently, MetroED is in the middle of the budget process. The concerns regarding cuts to education are felt by everyone. Many of us have been to Sacramento lobbying to keep the cuts as far away from education as possible. There is another problem that MetroED is facing and that is the potential of another \$14 billion in cuts between now and the end of the school year due to low revenues coming into the state and the possibility of another \$6 billion in cuts if the ballot measure due not pass in the May 19<sup>th</sup> special election. MetroED is in a serious situation right now and it could get worse. The battle politically in Sacramento has changed in the last month or so since the passage of the state budget and the battle now is, don't cut us anymore. Originally, it was take MetroED out of Tier 3 which allows regular school districts the flexibility to use categorical funds to backfill their cuts. The superintendent recommended that those who are concerned about cuts to MetroED to direct those concerns, anger and angst towards the Governor of California. The legislature did what it could but this is the Governor's budget and that is where everyone in education needs to be directing their efforts. Education is 47% of the state budget and education took 57% of the cuts in this last budget cycle. It is important to let them know in Sacramento not to cut education any further. The Superintendent thanked Kathy Jasper and Barbara Barfield for the work they have done in Sacramento and the assistance of their organizations. On the MetroED website there is an electronic suggestion box for specific recommendations on the budget. Several good recommendations have been made to date and the recommendations come to the superintendent and will be reviewed by administration as MetroED continues to go through developing the budget for the next school year.

Member Canova: Just to make the point again, tonight, the board is making no decisions to layoff any employees or closing any classes.

Superintendent Hay: We are not making any decisions to layoff any teachers or close any classes this evening.

President Garcia: Thanked everyone for coming and for their feedback and comments as well as the letters that have been received. The Governing Board will be taking all of your comments and concerns into consideration.

### **XIII. APPROVAL OF MINUTES**

1. **MOTION:** It was moved to approve the minutes of the March 11, 2009 board meeting. M/Gordon, S/Biehl, Vote: 6 Ayes

#### XIV. CONSENT CALENDAR

**MOTION:** It was moved to approve Consent Items \*2 through \*8. M/Chang, S/Biehl, Vote: 6 Ayes

##### BUSINESS AND FINANCIAL FUNCTIONS

**\*2. Consent Item: Approve Monthly Warrant List**

The Governing Board approved the following warrant registers: #62001322-#62001350, dated March 3, 2009; #62001351-#62001409, dated March 5, 2009; #62001410- #62001450, dated March 9, 2009; #62001451-#62001485, dated March 11, 2009; #62001486-#62001546, dated March 17, 2009; #62001547-#62001596; March 19, 2009; #62001597-#62001463, dated March 24, 2009.

**\*3. Consent Item: Surplus Items**

The Governing Board approved the surplus items listed in the Board packet.

**\*4. Consent Item: Approve Notice of Exemption from California Environmental Quality Act (CEQA) Requirements for MC Village Project**

The Governing Board approved the Notice of Exemption from California Environmental Quality Act (CEQA) Requirements for MC Village Project.

##### INSTRUCTIONAL AND STUDENT FUNCTIONS

**\*5. Consent Item: Community Classroom Agreements**

The Governing Board approved the agreements to provide on-the-job clinical training to CCOC medical students.

**\*6. Consent Item: ROCP Course Review and Recertification**

The Governing Board approved the information regarding the ROCP courses: Baking & Catering; Culinary Arts, and Truck Mechanics, year one and two; and approve the courses for ROCP recertification.

**\*7. Consent Item: Williams Uniform Complaint Procedures Report**

The Governing Board approved the quarterly report on the Williams Uniform Complaint Procedures.

**\*8. Consent Item: 2009-2010 School Calendar**

The Governing Board approved the school calendar for MetroED for the 2009-10 school year.

#### XV. INFORMATION ITEMS

**9. Information Item: State Budget Update**

Superintendent Hay: State legislators and their staff are on vacation this week so efforts have been tabled until their return. There will not be any activity related to flexibility as they are currently discussing at the state level what the regulations will be. School Services of California and state officials have discussed allocating the fiscal stabilization funds (federal money) in accordance with the base revenue limit; however, there have been discussions on alternatives such as distributing half the funds via the revenue limit

and the other half as categorical funding. There has been no final decision and we need to be part of these discussions because MetroED is categorical unlike regular school districts. It is clear from Superintendent O'Connell that the state fiscal stabilization funds, which are the most flexible of the federal stimulus money, may not be known until after the May 15 deadline for layoff notices. Confirmation was received today from Dennis Guido, California Department of Education that the base year for calculating funding for this year and beyond will be 2007-08. This means that funding for this year has already been determined. It is not necessary to generate ADA for the balance of this school year; there is no CAP this year. The funds are reduced by over 15% for the current year and 20% for next year.

Member Chang: Appreciate how Superintendent Hay has tried his best to keep the board informed with updated information on the budget weekly and it is very comprehensive and detailed. Chang values the position of working for the community and education is the future for our country and investments should be made in education. Unfortunately, it is not a top priority for everyone at the state level. As a delegate for the California School Boards Association (CSBA) with Frank Biehl, we will be in Sacramento in May to lobby for education. The budget is a continuous process and it is important to do the best for the students and the programs; however, we need to look out for the future as well. We will do our best to look out for the organization and do our best for the students and thanked staff for the work they have done for the organization.

## **XVI. ACTION ITEMS AND REPORTS**

### **BOARD AND ADMINISTRATIVE FUNCTIONS**

#### **10. Action Item: Approve Resolution #11-04-08-09, Classified Employee Week**

**MOTION**: It was moved to approve Resolution #11-04-08-09, Classified Employee Week. M/Biehl, S/Grilli, Roll Call Vote: 6 Ayes

Vice President Biehl: It may seem strange under the circumstances to be passing a resolution commending classified employees but I sincerely believe, as I know the other board members do as well, how important the resolution is. We are in a situation where we have very little control over the funding of education in the State of California right now. All members of this board have done their best to go to Sacramento and talk to their legislators, lobby and write letters. I hope this comes across with sincerity, we mean it and wish it was coupled with the money that needs to be behind it but I really believe that it is important to recognize classified employees. They are a very important part of education.

#### **11. Action Item: Approve Resolution #12-04-08-09, National Teacher Appreciation Week, May 3-9, 2009 and California Day of the Teacher, May 5, 2009**

**MOTION**: It was moved to approve Resolution #12-04-08-09, National Teacher Appreciation Week, May 3-9, 2009 and California Day of the Teacher, May 5, 2009. M/Chang, S/Gordon, Roll Call Vote: 6 Ayes

Vice President Biehl: I would reiterate the same comments for the teachers as I commented for the classified staff.

Member Chang: The student's testimony this evening is evidence of how great our teachers are here at MetroED.

## BUSINESS AND FINANCIAL FUNCTIONS

12. **Action Item: Monthly Budget Update (Jing-Jing Wang)**

**MOTION:** It was moved to approve the budget changes included in the Monthly Budget Update for the period ended 3/31/09. M/Biehl, S/Chang Vote: 6 Ayes

13. **Action Item: Approve Resolution #13-04-08-09, Authorize Purchase of Relocatable Classrooms under Cooperative Purchase Agreement with Evergreen Elementary School District (Jing-Jing Wang)**

**MOTION:** It was moved to approve Resolution #13-04-08-09, authorizing a cooperative purchase agreement for relocatable classrooms with the Evergreen Elementary School District in the amount of \$325,226. M/Biehl, S/Grilli, Roll Call Vote: 6 Ayes

Member Gordon: Asked if administration had explored options for relocatables that may be available that are a year or so old from other school districts in the state that have been doing construction and weighed those costs for what we need to do.

Superintendent Hay: This is a two phase project and we have looked at bringing in reusable relocatables and are currently talking to San Jose Unified for the second phase. The relocatables on the agenda this evening include restrooms and we did not want to take the risk of getting some of the older relocatables.

## PERSONNEL FUNCTIONS

14. **Action Item: Approve Resolution #10-04-08-09, Resolution to Reduce or Reassign Classified Workforce**

**MOTION:** It was moved to approve resolution #10-04-08-09 to eliminate the equivalent of 9.91 FTE classified positions. M/Chang, S/Biehl, Roll Call Vote: 6 Ayes

Dan Gilbertson: It has been well articulated tonight that MetroED is going through a very painful process as we look at reducing staff positions. Last month, resolutions were brought to the board for the March 15 notifications for teachers and administrators and tonight the resolution is to reduce classified positions. The resolution proposes 9.91 FTE with the position titles noted. Administration has been working closely with CSEA with the bumping process. A majority of the employees in these positions will be bumping based on their seniority. A meeting is scheduled for April 22 to go through the options for the affected employees.

Vice President Biehl: There were questions raised earlier and this would be a good time for the superintendent to respond related to the use of capital funds and flexibility as well as the 10% reserves.

Superintendent Hay: The 10% reserve, as a categorical program unlike a regular K-12 district, MetroED does not receive funding until the budget is actually signed into law. Regular education gets their money automatically on July 1<sup>st</sup> or 2<sup>nd</sup> regardless if the budget has been signed into law. We know there will be a cash flow problem and need sufficient reserves. Administration came to the board a number of years ago and looked at how MetroED could position itself to make payroll and pay vendors as we move into the new school year. The reserves are becoming even more important now as the state has deferred apportionments from the middle of the year to the end of the year. Cash flow has become a problem even with a 10% reserve. MetroED is allowed to borrow funds to meet cash flow to cover the costs; however, the recommendations from some of the management groups in the state are recommending increasing the reserves. The county treasurer and county offices of education are also receiving cuts and are also

looking at cash flow problems. A facility master plan was done for the Hillsdale campus a number of years ago and it indicated that the facilities were 40 years old and a number of things needed to be done to modernize these facilities to be adequate for the programs being offered for students. The state legislature included MetroED to qualify for Prop 1D funding which requires matching dollars (50-50). MetroED has been approved for \$10 million of state money to help with facility needs here at the center. MetroED has used excess property taxes received and put into a separate fund for the matching dollars. There is approximately \$8 million in the fund for matching dollars. The state recognizes the difficulty in getting matching money and they will loan the difference needed that will need to be repaid over a 10 year period. For the adult education facilities, we do not have any other sources of funds. Those monies come from our general operating budget if we have money left over and have been saving in order to address our facility needs. There are two projects, one at Del Mar High School and Campbell UHSD loaned us the money to build the facility and we will be paying Campbell back over a period of six or seven years. The replacement of those facilities were due to the deterioration of the old house the offices were in, the building was not safe and Campbell planned to build a performing arts center on the site. The other capital outlay fund is for San Jose Adult Education program on the Hillsdale campus and we have been saving for that project and have approximately half the funds needed. The adult facilities are old and deteriorating as well and will become unsafe for the students and staff. We have an obligation to provide safe facilities for our students in the adult education program.

Member Canova: In California, there are many funding mechanisms that can be applied to capital improvements and modernization. Districts can move forward and make these improvements and I appreciate what MetroED has gone through to make these critically important improvements for the programs. There is a blind spot in Sacramento and even at the federal level. In the news we hear about schools somewhere in the country that have a leaky roof and how the districts need the money to repair the leaky roof and pay for the teachers in those classrooms. There are funding sources for these projects; however, there are few funding sources to take care of the staff needed in those structures and it is a blind spot from the federal government to Sacramento. At this time when so many of us are focused on what the Governor's budget is doing to education, the economy will eventually improve, we need to continue to be diligent to make the kind of reforms that are critical. It is important to not lose focus on the future but to also focus on how to support the staff needed in the classrooms.

Member Gordon: The question regarding the reserves was answered; however, Kathy Jasper suggested we use the reserves and borrow from the county and I want to make sure my understanding of that is correct. If we borrow from the county, we pay interest and incur additional costs.

Superintendent Hay said this was correct and there is process for districts which begins with using your own reserves, second is borrowing from your own funds and then going to the county office. Rarely is the county office able to loan the money. The next step is to go to the county treasurer and then next is to use tax anticipation notes. It is our understanding from MetroED attorneys is that we do not qualify for the tax anticipation notes.

Member Gordon: The members of the board have worked very hard with the administration and our stakeholders, community, students, teachers, to build an unbelievable program and it is heartbreaking to consider what we are doing tonight due to the budget. This is reality and there is no pot of gold at the end of the rainbow that is going to get us out of the budget situation. In general, the public continues to say they support education and we need to give education more money; however, when it comes time to vote on taxes they do not pass. We have to look out for the interests of this entire organization and it is a lot easier if you belong to one group to tell us to cut them and not us. We are trying to do the best we can for this organization. We also have to look out

for public perceptions. The public is asking us to provide the best education that we can and the best opportunities we can but the caveat is to do it within your budget. As with most organizations and households right now, we are stuck in a very difficult position. We have politicians that run for office and say they are the education politician and when it comes time to stand up and be accountable for education, they are not there. This is a big problem, as has been stated many times this evening, and it is very frustrating. Please understand that the board members do not sit here with any joy in tearing this organization a part and we are going to make the best decisions that we can and keep the best interest of our communities, our students and the people who work very hard for this organization for many years in mind. Ms. Gordon thanked everyone that came on the public discussion section and the resolution to reduce classified staff.

Member Chang: Requested clarification regarding the capital outlay funds and Prop 1D funds raised earlier. MetroED applied for the funding and received a grant from the state and it is a matching grant, 50-50. If we do not use the money, what happens and is there a time limit to use the funds or lose the money.

Superintendent Hay: Yes, MetroED would lose the grants and the matching funds would go back into the general fund. From the date funded, MetroED has to show substantial progress in using the funds and issue a contract within 18 months. There is a period of approximately 3 years to put the money into use although, because the state could not sell its bonds, it did not have the money to give us even though the funding was approved. The state is in the process of changing the regulations to push the process out another 12 months. It is possible MetroED may have 4 ½ years to use the funds.

Member Chang: By staying on the course we are currently on, we are having the benefit of the 50% match from the State of California and if we do not, MetroED will lose the benefit of those funds.

President Garcia: Members of this board are great advocates for the programs at MetroED in our communities and in our districts. This is a very tough decision we are being asked to make and it is very difficult for me. It is very difficult decision to make to balance the budget. There were mission statements that were brought up this evening, there are strategic goals we try to accomplish and try to balance the budget with limited resources. As a board, we have to think about equity for all the programs and the bottom line is maintaining the best programs possible for the students. It is very easy to vilify our administration and our superintendent because they make those tough recommendations to the board. President Garcia has sat in on some of the budget meetings and appreciates all of the thought that has gone into all the recommendations that come to the board and thanked the superintendent and administration knowing that this is not a pleasant for anyone.

Vice President Bieh: As there will not be final decisions made this evening on teachers or class closures, it is important that we share with those here this evening when the final decisions will be made and my understanding it is on the budget cycle and final decisions would be made by the end of June.

Superintendent Hay: Tonight is the final decision for the classified positions contained in the resolution. We have issued preliminary notices to all certificated employees and administrators. The final decision on those positions varies depending on the circumstances. The date is suppose to be May 15<sup>th</sup>; however, it could be stretched out to August 15<sup>th</sup>. There is the issue of the federal stimulus money coming in after the May 15<sup>th</sup> date for layoff notices as well as the May 19<sup>th</sup> special election which will let the state know if we have a \$6 billion deficit and then the Governor's May revise scheduled for June 8<sup>th</sup>. The budget is a moving target for MetroED.

Vice President Biehl: Tonight is a final decision on the classified positions. What date will it become effective? Dan Gilbertson said June 30, 2009.

Member Chang: Asked Mr. Gilbertson if MetroED would be assisting classified employees that may be laid off effective June 30, 2009. Mr. Gilbertson shared the employees have already been advised that we will be assisting them and have a number of internal resources that we can use to help with job seeking skills, interviewing, resume writing, etc.

## **XVI. EXECUTIVE/ADMINISTRATIVE REPORTS**

### CCOC Director Fox:

- CCOC Hillsdale campus is closed April 13 for Spring Holiday, and students are off the week of the April 13 for Spring Break. Students return to campus on April 20.
- Sunday, April 19 from 3:00-5:00 PM is the WASC Visiting Team Reception at the Residence Inn Marriot on Bernal Road in San Jose.
- The WASC Visiting Team will spend Monday, April 20 on the CCOC Campus and Tuesday at off-campus sites and will give a PowerPoint presentation to the staff at noon on Wednesday before they depart in the auditorium.
  - Director Fox recognized Sara Crowder and Pat Campbell for their many hours of hard work on the WASC report and preparations for the visit.
- Teacher of the month for April is Phil Gonzales, Fire/First Responder instructor.
- Students from the following classes participated in Job Shadowing today in various locations in San Jose and many of the students were able to enjoy lunch provided by the San Jose Rotary: Rico Sciaky, Jeff Schmidt, Kurt Cheetsos, Justin Locketz, Peggy Nutz, and Collette Betters.
- A former student of Jeff Schmidt, Video Production instructor, has been placed in an internship with NBC 11 for the show "In Wine Country".
- On April 1, over 300 automotive students took a field trip to Evergreen College to hear a presentation on Pathways for Auto Students, and to tour the campus.
- On April 4, five students from the Computer Technology class competed with twenty other high schools. The students came in second place in computer building and were only a half point behind the first place team.
- 616 students participated in college presentations in March; 250 students signed up to take one or more college tests; 182 students submitted college application forms to college representatives visiting on April 7.

### MAEP Director Sylvia Karp:

- Invited everyone to attend the International Day performance to be held on Thursday, April 9 at 9:00 am in the Auditorium. Metro Center (MC) ESL students from 93 countries will be performing songs and dances representing the diversity of the organization.
- On April 7<sup>th</sup>, 17 students who completed the Green Gardner program held a graduation ceremony at the Erikson Adult Center. Classes were held in both English and Spanish. The class is a partnership between MAEP, the Santa Clara County Water Company, Master Gardeners and the Santa Clara County Urban Runoff. It is a great program that teaches landscapers how to use eco-friendly vegetation.
- The MAEP WASC visit was held from 3/29/09-04/01/09. The hotel donated a room and drinks for the reception held at the Pruneyard Plaza Hotel and many business and community partners attended. On March 30 and 31, the visiting team toured 60 classes at 31 sites. On April 1, the team read out their report which was very complimentary. The chair shared MAEP was a model adult education program and a jewel in the valley. Director Karp thanked the leadership team, focus and home groups for their assistance and a special thank you to Marti Rao and Dorian Del Conte for their work in preparing for the successful visit.

MetroED Superintendent Paul Hay:

- Hay attended the read out by the MAEP WASC visiting team and they were very complimentary of the program and briefly shared they agreed with the recommendations for improvements in the action plan.
- A copy of the ROCP newsletter was shared with the board members. The newsletter was put together for new legislators and their staff members to explain what ROCPs are about and believe it is important to continuously market ROCPs in the State of California. Dennis Guido shared today that others at the California Department of Education that were advisors to Jack O'Connell and making some very important decisions regarding education in the state and commented that adult education and ROCPs no longer exist. This is the attitude coming out of Jack O'Connell's office (State Superintendent of Schools). There is only one small ROP in the mountains that is closing down completely at this time and the others are still continuing to function.
- On March 9, MetroED completed the DSA back check for all Cycle 1 projects on the Hillsdale campus. There are seven projects that were combined into five and all have been approved by DSA and have been submitted to OPSC.
- Dr. Chuck Weis, SCCOE Superintendent sent a letter sharing that Mery Cheung, Network Specialist Lead, was selected as the 2009 Classified Employee of the Year for Support Services and Security by the COE and the nomination was submitted to the state. The COE board will be recognizing Mery on April 15 at 5:00 p.m. There were multiple nominations in each category.
- Hay read a letter received from Larry Hughes, a member of the MAEP WASC visiting team, to Marti Rao. Mr. Hughes as chaired or served on 17 WASC visits in Northern California and commented that the Focus On Learning document prepared by MAEP was exceptional and the best he had ever read.

**XVII. BOARD COMMENTS**

- Member Gordon: During her trip out of the country to Egypt and Greece, she received information on the educational systems in those countries. Public education in Egypt is paid for any student through college and is compulsory only for the first six years. Students learn a foreign language in the first grade, begin a second foreign language class in the 4<sup>th</sup> grade and if they make it to high school, learn a third foreign language. In Greece, if you successfully complete what we consider a K-12 education, education is paid through college.
- Member Grilli: Due to the birth of a new grandchild in the family in Denver, she was unable to make the MAEP WASC reception and will not be in town for the CCOC WASC reception. She thanked the students, community members and staff for coming out this evening to express their concerns. All of the board members represent other school districts and Milpitas Unified SD is facing a \$9 million cut and have sent out layoff notices as well. Milpitas will be losing approximately 46 teachers. These meetings are very difficult.
- Member Chang: She will be attending the April 19th reception for WASC and requested the information be resent with the directions. She congratulated both WASC leadership teams and said the two self-study reports were well done. She thanked everyone for what they are doing for the students and shared we were a team and would make it through these unfortunate economic times.
- Member Canova: The history of public education in the United States has always been that education is not something that should be for the wealthy. However, it has been that the wealthy and well connected have had better access to education. Public education is one of the best investments in the people of this country and it is important for everyone to receive a good education, succeed and become productive citizens.
- Vice President Biehl: Thanked everyone that came out this evening to express their support for the great programs, CCOC and MAEP, It has been a privilege for the last year to serve on this board. We will get through this; we have good staff with good administrators, a good plan and will find a way to get through this. This program will survive during these difficult economic times and will continue because of your efforts. Biehl will be at the WASC reception on April 19<sup>th</sup> and he was elected President of the SCC School Board Association

and will be working in that capacity to unite all the school boards in the county in our continuing advocacy for proper funding for education.

- President Garcia: Attended the MAEP WASC reception and thanked Marti Rao and Sylvia Karp for all of their efforts. It was a nice time to meet the WASC team and share information. This is a difficult time for everyone and this is a great district. My son, who graduated from the school, made me a believer in the value of the programs. I have served on the board since 1994 and my son went through the culinary program here and found direction and meaning for his life here and went on to the Culinary Academy in San Francisco and graduated with honors. His restaurant last week, Jack Falstaff, was picked as one of the top 100 restaurants in the United States and was chosen to be on a reality show on the Food Network. I am very proud of the programs here at MetroED and I will continue to work hard to maintain the excellent programs we offer in spite of the budget cuts. Mr. Garcia will be attending the MAEP International Day on Thursday.

**XVIII. OTHER MEETINGS**

Board Retreat, May 9, 2009	Board Retreat, location TBA	9:00 am
Regular Meeting, May 13, 2009	Closed Session	6:00 pm
	Open Session	7:00 pm

**XIX. ADJOURNMENT**

**MOTION:** It was moved to adjourn the meeting. M/Biehl, S/Chang, Vote: 6 Ayes.

President Garcia adjourned the meeting at 8:45 p.m.

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Jim Canova, Clerk of the Board